2023-2024 Special Circumstances Request

Student Information

Last Name First Name M.I.

Westmont ID Number or Last 4 digits of Social Security Number

E-mail Address

Student's Cell Phone

Generally Required Documentation

All requests **must** include:

- 2023-2024 Verification Worksheet
- 2021 signed copies of Parent and Student Federal Income Tax Returns
- 2021 W-2 Form(s)

Supplemental Documentation

Please select the option(s) below that best fits your circumstance and include **all** of the supplemental documentation listed in addition to the documents listed above. **Please also include a signed letter explaining your special circumstance.**

☐ **Loss of Employment or Reduction in Employment/Income**

- Signed copy of the 2022 Tax Return and 2022 W-2 Form(s).
- 2023 Projected Income. Please include estimates of all income, including (but not limited to): income earned from work, interest income, rental income, unemployment or retirement income, account distributions, etc.
- Copy of documentation relevant to your reduction in income, lay off, or unemployment.

☐ **Medical Expenses Paid in 2022**

- Itemized list of "out of pocket" medical expenses incurred in 2022. Please do not include health insurance premiums.

☐ **One-time Income Received in 2021**

- Please indicate the nature of the income that you do not expect to receive again. Attach any relevant documentation.

Signature

By signing this worksheet, we certify that all the information is complete and correct:

Student's signature

Date

Parent's signature

Date

Submit this completed form to:

Westmont College
Student Financial Services
955 La Paz Road
Santa Barbara, CA 93108
Email: sfs@westmont.edu

Questions? Call our Student Financial Services Help Line at (888) 963-4624.