

## Senate Proposal Submission

Please log in using Westmont username and password to submit a proposal to the Academic Senate.

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## Senate Proposal Submission

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### Proposals

| Proposal Name                               | Proposing Body | Date     | Status      | Action  |
|---|----------------|----------|-------------|---|
| Proposal to change the world                | SRO            | 01/13/16 | submitted   | <input type="button" value="Edit"/> <input type="button" value="Delete"/> |
| rt  | tr             | 10/09/15 | approved    | <input type="button" value="View"/>                                       |
| Proposal for free sodas in Kerrwood Hall    | Faculty        | 10/09/15 | submitted   | <input type="button" value="Edit"/> <input type="button" value="Delete"/> |
| Proposal for a sabbatical for the Registrar | Faculty        | 10/09/15 | in progress | <input type="button" value="Edit"/> <input type="button" value="Delete"/> |
|   |                | 10/09/15 | submitted   | <input type="button" value="Edit"/> <input type="button" value="Delete"/> |
|   |                | 01/22/16 | in progress | <input type="button" value="Edit"/> <input type="button" value="Delete"/> |

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## Senate Proposal Submission

### Proposal Information

Subject/Title:

Proposing body:

(Department Name typically)

Faculty in the body:

Contact person:

Michelle Hardley

### Action being proposed

Select an Action that best meets your proposal and click the Continue.

#### Items Requiring Senate Action Only

- Preliminary discussion by Academic Senate for potential proposal - to gauge Senate's thinking on an idea without submitting a full proposal for consideration and vote by Senate
- Modification to an existing program - full proposal for consideration
- New program (academic track within a major, off campus program, center or other entity which goes beyond a simple motion) - full proposal for consideration

#### Items Requiring Vote of Full Faculty

- The addition of a major - full proposal
- The deletion of a major - full proposal
- The addition of a complete field of study, including any programs which do not fall within the direct supervision of an existing academic department or any Westmont-operated semester-long off-campus study program - full proposal
- The deletion of a complete field of study, including any programs which do not fall within the direct supervision of an existing academic department or any Westmont-operated semester-long off-campus study program - full proposal
- The addition of a graduation requirement - full proposal
- The deletion of a graduation requirement - full proposal
- The addition of a general education requirement - full proposal
- The deletion of a general education requirement - full proposal
- An alteration in the structure of the grading policy - full proposal
- An alteration in the institutional academic calendar (e.g., quarter, semester) - full proposal
- An alteration in the daily class schedule - full proposal
- An addition, deletion, or substantial change to documents that describe the goals of the college-wide curricular program, including those drafted for assessment purposes (e.g., Program Review at Westmont College: Mission-Driven, Meaningful, & Manageable; educational vision documents including "Philosophy of Education" and "What Do We Want for Our Graduates?") - full proposal

**Senate Proposal Submission**

Modification to an existing program - full proposal for consideration and vote by Senate

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Describe the recommendation being proposed. Provide an analysis of the situation including any relevant history of the situation.

Include the current policy language (e.g. catalog, academic policies and procedures) as well as the proposed revised policy language.

Clearly note where changes will be made in the current policy.

Provide the reasons that the proposal should be adopted and how the proposal addresses the problem presented in the first question.

Provide information on any proposed budget reallocations or resources needed (e.g. increased budget, increased staff or faculty needs). Be sure to describe specifically any impact on full-time faculty loads and part-time faculty needs.

Provide information from relevant stakeholders who will be impacted by the change. This can include letters of support from those stake holders if appropriate.

If the proposal comes from a committee or department, indicate whether or not all committee/department members are in agreement. If not, the committee/department members may submit minority views which shall be considered with the majority report.

If applicable, include other relevant information for Senate to consider.