



WAYPOINT TRAINING

RECORDING GRADES



NAVIGATE TO MY.WESTMONT.EDU



CALENDAR GMAIL SUPPORT



🔍 Search the myWestmont Portal

Welcome! Please use the searchbar above to search the myWestmont portal.



Directories



Waypoint



Add Favorite

Navigate to my.westmont.edu and click on the Waypoint link

WAYPOINT MAIN LANDING PAGE



If you have any questions or concerns about Waypoint please contact the Student Records Office at registrar@westmont.edu

Hello, Welcome to Waypoint!

Choose a category to get started.



[Course Catalog](#)

Here you can view and search the course catalog.



[Faculty](#)

Here you can view your active classes and submit grades and waivers for students.



[Advising](#)

Here you can access your advisees and provide guidance and feedback on their academic planning.

This is the main landing page for Waypoint. Click on Faculty.

COURSE LANDING PAGE

Manage your courses by selecting a section below

Mayterm 2022					
Section	Times	Locations	Availability ⓘ	Books	Census Dates
PEA-067A-1: Trail Hiking and Running	M/W/F 3:15 PM - 5:15 PM 5/9/2022 - 6/10/2022	TBD Lecture	0 / 1 / 2		

Spring Semester 2022					
Section	Times	Locations	Availability ⓘ	Books	Census Dates
ENG-104-1: Modern Grammar & Advanced Comp	M/W/F 9:15 AM - 10:20 AM 1/10/2022 - 5/5/2022	Reynolds Hall, 109 Lecture	0 / 20 / 0		



Select one of your courses in the list and click on the course name and number link.

COURSE INFORMATION

ENG-104-1: Modern Grammar & Advanced Comp

Spring Semester 2022
Main Campus

M/W/F 9:15 AM - 10:20 AM
1/10/2022 - 5/5/2022
Reynolds Hall, 109 Lecture

Seats Available 0 of 20

[Deadlines](#)

Waitlisted 0

[Roster](#) [Grading](#) [Permissions](#) [Waitlist](#)

[Print](#) [Email All](#) [Export](#) 

Student Name	Student ID	Class Level	Pass/Audit	Preferred Email
--------------	------------	-------------	------------	-----------------

In the Roster you will see information about each student in your class. Make sure all students in your course are listed here. If there is a student missing who has been attending class or a student listed who never attended class please contact the Student Records Office.

COURSE INFORMATION

ENG-104-1: Modern Grammar & Advanced Comp

Spring Semester 2022
Main Campus

M/W/F 9:15 AM - 10:20 AM
1/10/2022 - 5/5/2022
Reynolds Hall, 109 Lecture

Seats Available 0 of 1

[Deadline Dates](#)

Waitlisted 0

Roster

Grading

Permissions

Waitlist

 Print  Email All

 Export 

Student Name	Student ID	Class Level	Pass/Audit	Preferred Email
--------------	------------	-------------	------------	-----------------

Click on the Grading tab.

GRADING INFORMATION

ENG-104-1: Modern Grammar & Advanced Comp

Spring Semester 2022
Main Campus

M/W/F 9:15 AM - 10:20 AM
1/10/2022 - 5/5/2022
Reynolds Hall, 109 Lecture

Seats Available 0 of 20

[Deadline Dates](#)

Waitlisted 0

Roster **Grading** Permissions Waitlist

Overview **Final Grade**

Under Grading click on Final Grade.

GRADING INFORMATION

ENG-104-1: Modern Grammar & Advanced Comp

Spring Semester 2022
Main Campus

M/W/F 9:15 AM - 10:20 AM
1/10/2022 - 5/5/2022
Reynolds Hall, 109 Lecture

Seats Available 0 of 20

[Deadline Dates](#)

Waitlisted 0

Roster **Grading** Permissions Waitlist

Overview **Final Grade**



Student Name	Student ID	Never Attended	Last Date of Attendance	Final Grade	Expiration Date	Class Level	Credits
		<input type="checkbox"/>	<input type="text" value="M/d/yyyy"/>	Select Grade	<input type="text" value="M/d/yyyy"/>	Junior	4
		<input type="checkbox"/>	<input type="text" value="M/d/yyyy"/>	Select Grade	<input type="text" value="M/d/yyyy"/>	Sophomore	4

For each student listed use the drop down menu to select a final grade.

GRADING INFORMATION

ENG-104-1: Modern Grammar & Advanced Comp

Spring Semester 2022
Main Campus

M/W/F 9:15 AM - 10:20 AM
1/10/2022 - 5/5/2022
Reynolds Hall, 109 Lecture

Seats Available 0 of 20

[Deadline Dates](#)

Waitlisted 0

Roster **Grading** Permissions Waitlist

Overview **Final Grade**



Student Name	Student ID	Never Attended	Last Date of Attendance	Final Grade	Expiration Date	Class Level	Credits
		<input type="checkbox"/>	<input type="text" value="M/d/yyyy"/>	<input type="text" value="Select Grade"/>	<input type="text" value="M/d/yyyy"/>	Junior	4
		<input type="checkbox"/>	<input type="text" value="M/d/yyyy"/>	<input type="text" value="Select Grade"/>	<input type="text" value="M/d/yyyy"/>	Sophomore	4

For an Incomplete you will need to select an I grade and input an Expiration Date.

GRADING INFORMATION

ENG-104-1: Modern Grammar & Advanced Comp

Spring Semester 2022
Main Campus

M/W/F 9:15 AM - 10:20 AM
1/10/2022 - 5/5/2022
Reynolds Hall, 109 Lecture


Seats Available 0 of 20

[Deadline Dates](#)

Waitlisted 0

Roster **Grading** Permissions Waitlist

Overview **Final Grade**



Student Name	Student ID	Never Attended	Last Date of Attendance	Final Grade	Expiration Date	Class Level	Credits
		<input type="checkbox"/>	<input type="text" value="M/d/yyyy"/>	Select Grade	<input type="text" value="M/d/yyyy"/>	Junior	4
		<input type="checkbox"/>	<input type="text" value="M/d/yyyy"/>	Select Grade	<input type="text" value="M/d/yyyy"/>	Sophomore	4

Incompletes give 6 additional weeks from the end of the term to complete missing work. See the grading instructions from the Student Records Office for the specific date for the current term.

GRADING INFORMATION

ENG-104-1: Modern Grammar & Advanced Comp

Spring Semester 2022
Main Campus

M/W/F 9:15 AM - 10:20 AM
1/10/2022 - 5/5/2022
Reynolds Hall, 109 Lecture


Seats Available 0 of 20

[Deadline Dates](#)

Waitlisted 0

Roster **Grading** Permissions Waitlist

Overview **Final Grade**



Student Name	Student ID	Never Attended	Last Date of Attendance	Final Grade	Expiration Date	Class Level	Credits
		<input type="checkbox"/>	<input type="text" value="M/d/yyyy"/>	Select Grade	<input type="text" value="M/d/yyyy"/>	Junior	4
		<input type="checkbox"/>	<input type="text" value="M/d/yyyy"/>	Select Grade	<input type="text" value="M/d/yyyy"/>	Sophomore	4

There is no submit button for grades. Grades are recorded as you enter them and you can make changes any time in the grading window.