**Annual Assessment Report**

**Department:**

**Academic Year:**

**Date of Submission:**

**Department Chair:**

**I. Response to the previous year PRC’s recommendations**

|  |  |
| --- | --- |
| **Item:** | **Response:** |
| **Item:** | **Response** |
| **Item:** | **Response:** |
| **Item:** | **Response:** |
| **Notes:** |

**II A. Program Learning Outcome (PLO) assessment**

*If your department participated in the ILO or GE SLO assessment you may use this section to report on your student learning in relation to the assessed ILO or GE SLO. The ILO assessment data can be requested from the Dean of Curriculum and Educational Effectiveness.*

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| --- | --- |
| **Program Learning Outcome** |  |
| **Who is in Charge /Involved?** |  |
| **[Direct Assessment Methods](http://www.westmont.edu/_offices/institutional_portfolio/program_review/eeresources_assessment.html)** |  |
| [**Indirect Assessment Methods**](http://www.westmont.edu/_offices/institutional_portfolio/program_review/eeresources_assessment.html) |  |
| **Major Findings** |  |
| **Closing the Loop Activities** |  |
| **Collaboration and Communication evidence (dates of departmental meetings, faculty present, decisions made, etc.)** |

**or/and**

**II B. Key Questions**

|  |  |
| --- | --- |
| **Key Question** |  |
| **Who is in Charge/Involved?**  |  |
| [**Direct Assessment Methods**](http://www.westmont.edu/_offices/institutional_portfolio/program_review/eeresources_assessment.html) |  |
| [**Indirect Assessment Methods**](http://www.westmont.edu/_offices/institutional_portfolio/program_review/eeresources_assessment.html) |  |
| **Major Findings** |  |
| **Recommendations** |  |
| **Collaboration and Communication evidence (dates of departmental meetings, faculty present, decisions made, etc.)** |

1. **Follow-ups**

|  |  |
| --- | --- |
| **Program Learning Outcome or Key Question**  |  |
| **Who was involved in implementation?** |  |
| **What was decided or addressed?** |  |
| **How were the recommendations implemented?** |  |
| **Collaboration and Communication evidence (dates of departmental meetings, faculty present, decisions made, etc.)**  |

**IV. Other assessment or Key Questions related projects**

|  |  |
| --- | --- |
| **Project** |  |
| **Who is in Charge /Involved?** |  |
| **Major Findings** |  |
| **Action** |  |
| **Collaboration and Communication evidence (dates of departmental meetings, faculty present, decisions made, etc.)** |

**V**. **Adjustments to the Multi-year Assessment Plan (optional)**

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| --- | --- | --- |
| **Proposed adjustment** | **Rationale** | **Timing** |
|  |  |  |
|  |  |  |

**VI. Appendices**

1. Prompts or instruments used to collect the data
2. Rubrics used to evaluate the data
3. Relevant assessment-related documents (optional)