

MINUTES
Program Review Committee
Date: Dec 4, 2024

Committee Member	Present	Absent
Doug Fontes	x	
Anna Jordan	x	
Tim Loomer	x	
Carolynne Mitten	x	
Tatiana Nazarenko	x	
Diane Ziliotto	x	
Laura Nichols	x	

Meeting started:

1. Prayer

Tim Loomer led us in prayer.

2. Approval of PRC Minutes of Nov 6, 2024

The minutes were approved with edits.

3. Annual reports: all committee members

The PRC discussed their response to the Communication department's Annual Assessment Report. The PRC supports the Communication department's curricular revision, but will request that they conform to the timeline of annual report submission.

Responses were sent to the Departments of Modern Languages, Student Life, Math, and Chemistry. The PRC's response to the Nursing department will be sent soon.

4. Status of program review teams' reports

Diane, Doug and Tatiana met to discuss the Athletics Department report, which they found strong and substantive.

The PRC has not received reports from the Departments of Psychology' and Sociology' external reviewers yet. It was pointed out that a detailed and clear pathway to establishing the Criminology program needs to be part of the Sociology program review team's report.

The question of separating assessment and program review processes of the Departments of Physics and Engineering was raised. It will be addressed upon consultation with the Director of Engineering program Dan Jensen.

The PRC discussed the importance of maintaining reporting standards for the forthcoming WSCUC re-accreditation.

5. Records

The record of report submission and assessment was reviewed.

6. Scheduling the next semester meetings

The group agreed to meet every 3 weeks on Wednesdays from 10:30 am to 12:00 pm, starting the week of January 19.

7. Other business

No other business was discussed.

Meeting adjourned: 4:14 PM

Submitted by Laura Nichols, PRC Recording Secretary