

# WCSA Funding Proposal Form

Any Westmont student, faculty or staff member is eligible to submit a funding request to WCSA. WCSA strives to utilize its budget to meet the needs of our campus and our student body. Past proposals have included funding the purchase of fruit trees for the Westmont garden and partnering with the library to provide coffee and snacks during finals week. Funds have also supported student initiated events such as film festivals and movie screenings.

Each proposal is examined by WCSA. Then, WCSA will vote on whether to approval the proposal. You will be notified by e-mail regarding the decision on your funding proposal generally within two weeks.

## Guidelines:

Be thorough in filling out the funding proposal form. Please provide as much detail as possible regarding the purpose of the request and funding desired. Failure to do so may result in a delay.

Funding proposals need to be submitted at least 2 weeks prior to request need or event. Funding proposals outside of this time frame may still be submitted but are they are unlikely to be approved.

If you are requesting funds for a campus event, please complete the event proposal form on the Campus Life Office website prior to completing a WCSA funding proposal. All events must be approved and sponsored by a campus department or student organization prior to receiving funding.

You are highly encouraged to come to clarify the purpose of your funding proposal at the meeting following your request submission. This is to prevent any delays in funding your request.

If your funding proposal is approved, it is imperative that you present WCSA the receipts of your purchases. Failure to produce receipts could result in WCSA concluding to suspend an individual's or organization's ability to request funding.

Please see the WCSA Website (<https://www.westmont.edu/student-life/campus-activities/westmont-college-student-association>) for FAQs.

## Westmont College Mission Statement:

Westmont College is an undergraduate, residential, Christian, liberal arts community serving God's kingdom by cultivating thoughtful scholars, grateful servants and faithful leaders for global engagement

with the academy, church and world.

**WCSA Mission Statement:**

WCSA is the voice that represents the diverse views, beliefs, needs, and desires of our student body. We seek to unify faculty, staff, administration, and students by promoting communication and initiating change at Westmont College.

**Group Name \***

First Generation Student Club

**Contact Person \***

Sonya Welch or Christen Foell

**Contact Email \***

swelch@westmont.edu, cfoell@westmont.edu

**Project Name \***

First Generation Events

**Department Affiliation \***

Center for Student Success, Gaede Institution

Proposal Date \*

MM DD YYYY

09 / 16 / 2021

Project Date \*

MM DD YYYY

05 / 06 / 2022

Is the event open to the entire student body? \*

Yes

No

Has your group submitted a funding proposal before? \*

Yes

No

If yes, when?

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Describe the nature of your project (Target population, number of students involved, length of project, etc.) \*

Even though we don't have an active First-Generation Club, we see the importance of hosting events for first-generation students to support them during their academic journey.

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What do you hope to achieve with this project? \*

We hope to achieve a sense of celebration for our first-generation students. These events would be an opportunity to meet other first-generation students and staff/faculty that also identify as first-generation students. We see these events as a way for staff/faculty to build relationships with our students to create a supportive network.

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How much money are you requesting from WCSA? Please provide an itemized budget (item, price, and total amount). \*

500.00 to provide food for monthly meetings and \$800.00 for November 8th. November 8th is National First Generation College Student Day, which we would like to celebrate our own first-generation Westmont students.

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How does your project relate to the mission of the college and WCSA? (Mission statements are at the top of this form) \*

The events would cultivate a sense of belonging for our first-generation students. Having a space for our first-generation students to come together as a way to support each other would meet a need for the students not to feel alone during their academic journey.

Payment Logistics (provide who to pay and the account #) \*

Reimbursement for payment through receipts.

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