

WCSA Funding Proposal Form

Any Westmont student, faculty or staff member is eligible to submit a funding request to WCSA. WCSA strives to utilize its budget to meet the needs of our campus and our student body. Past proposals have included funding the purchase of fruit trees for the Westmont garden and partnering with the library to provide coffee and snacks during finals week. Funds have also supported student initiated events such as film festivals and movie screenings.

Each proposal is examined by WCSA. Then, WCSA will vote on whether to approval the proposal. You will be notified by e-mail regarding the decision on your funding proposal generally within two weeks.

Guidelines:

Be thorough in filling out the funding proposal form. Please provide as much detail as possible regarding the purpose of the request and funding desired. Failure to do so may result in a delay.

Funding proposals need to be submitted at least 2 weeks prior to request need or event. Funding proposals outside of this time frame may still be submitted but are they are unlikely to be approved.

If you are requesting funds for a campus event, please complete the event proposal form on the Campus Life Office website prior to completing a WCSA funding proposal. All events must be approved and sponsored by a campus department or student organization prior to receiving funding.

You are highly encouraged to come to clarify the purpose of your funding proposal at the meeting following your request submission. This is to prevent any delays in funding your request.

If your funding proposal is approved, it is imperative that you present WCSA the receipts of your purchases. Failure to produce receipts could result in WCSA concluding to suspend an individual's or organization's ability to request funding.

Please see the WCSA Website (<https://www.westmont.edu/student-life/campus-activities/westmont-college-student-association>) for FAQs.

Westmont College Mission Statement:

Westmont College is an undergraduate, residential, Christian, liberal arts community serving God's kingdom by cultivating thoughtful scholars, grateful servants and faithful leaders for global engagement

with the academy, church and world.

WCSA Mission Statement:

WCSA is the voice that represents the diverse views, beliefs, needs, and desires of our student body. We seek to unify faculty, staff, administration, and students by promoting communication and initiating change at Westmont College.

Group Name *

1st Gen Planning Committee

Contact Person *

James Lopez

Contact Email *

jamlopez@westmont.edu

Project Name *

National 1st Gen College Student Day Celebration

Department Affiliation *

Center for Student Success

Proposal Date *

MM DD YYYY

11 / 01 / 2021

Project Date *

MM DD YYYY

11 / 08 / 2021

Is the event open to the entire student body? *

Yes

No

Has your group submitted a funding proposal before? *

Yes

No

If yes, when?

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Describe the nature of your project (Target population, number of students involved, length of project, etc.) *

Given that 1st generation students on-campus amount to approximately 25% of the student body, the target number of students lays around 200. The expectation is to serve/celebrate 50+ students on the day of the event. The event duration will be 2 hours beginning Nov. 8 from 11:30am-1:30pm.

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What do you hope to achieve with this project? *

The hope with this project is to celebrate an often overlooked population on college campuses -- the first generation students. Additionally, the heart of this event is to empower 1st generation college students and celebrate them as they achieve a milestone never before reached in their respective families. This event, being celebratory in nature, will catapult students into a tentative resources being the first-generation club on campus that will serve to both celebrate students, but also support students by leveraging other campus resources.

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How much money are you requesting from WCSA? Please provide an itemized budget (item, price, and total amount). *

Chicken nuggets

1 Large tray 99.00 (serves 25) 2 trays 198.00

1 Medium Tray 60.00 (serves 15) 1 tray 60.00

Grilled Chicken Bundle

1 tray 74.00 (serves 10) 2 trays 148.00

Mac & Cheese

1 tray 69.00 (serves 20) 2 trays 138.00

Garden Salad Tray

1 tray 34.50 (serves 10) 1 tray 34.50

Fruit

1 tray 64.00 (serves 26) 1 tray 64.00

Drinks

Sunjoy

1 gallon 10.25 4 gallons. 41.00

Total:

\$610.00

How does your project relate to the mission of the college and WCSA? (Mission statements are at the top of this form) *

This project seeks to celebrate an underrepresented community on campus, namely the first generation college students. In a similar spirit as WCSA, this event seeks to unite both 1st generation students and 1st generation faculty/staff in celebration of a significant life-event, that is, being the first in their respective families to attend a university/college institution. This in turn speaking to the college mission statement of engaging/celebrating the world around that consists of marginalized/hidden communities.

Payment Logistics (provide who to pay and the account #) *

Sonya Welch and Christen Foell (Center for Student Success/Gaede Institute)

This form was created inside of westmont.edu.

Google Forms