

WCSA Funding Proposal Form

Any Westmont student, faculty or staff member is eligible to submit a funding request to WCSA. WCSA strives to utilize its budget to meet the needs of our campus and our student body. Past proposals have included funding the purchase of fruit trees for the Westmont garden and partnering with the library to provide coffee and snacks during finals week. Funds have also supported student initiated events such as film festivals and movie screenings.

Each proposal is examined by WCSA. Then, WCSA will vote on whether to approval the proposal. You will be notified by e-mail regarding the decision on your funding proposal generally within two weeks.

Guidelines:

Be thorough in filling out the funding proposal form. Please provide as much detail as possible regarding the purpose of the request and funding desired. Failure to do so may result in a delay.

Funding proposals need to be submitted at least 2 weeks prior to request need or event. Funding proposals outside of this time frame may still be submitted but are they are unlikely to be approved.

If you are requesting funds for a campus event, please complete the event proposal form on the Campus Life Office website prior to completing a WCSA funding proposal. All events must be approved and sponsored by a campus department or student organization prior to receiving funding.

You are highly encouraged to come to clarify the purpose of your funding proposal at the meeting following your request submission. This is to prevent any delays in funding your request.

If your funding proposal is approved, it is imperative that you present WCSA the receipts of your purchases. Failure to produce receipts could result in WCSA concluding to suspend an individual's or organization's ability to request funding.

Please see the WCSA Website (<https://www.westmont.edu/student-life/campus-activities/westmont-college-student-association>) for FAQs.

Westmont College Mission Statement:

Westmont College is an undergraduate, residential, Christian, liberal arts community serving God's kingdom by cultivating thoughtful scholars, grateful servants and faithful leaders for global engagement

with the academy, church and world.

WCSA Mission Statement:

WCSA is the voice that represents the diverse views, beliefs, needs, and desires of our student body. We seek to unify faculty, staff, administration, and students by promoting communication and initiating change at Westmont College.

Group Name *

Residence Life

Contact Person *

Kelly Evans

Contact Email *

keevans@westmont.edu

Project Name *

RA End of the Year Gift

Department Affiliation *

Residence Life

Proposal Date *

MM DD YYYY

03 / 15 / 2021

Project Date *

MM DD YYYY

05 / 06 / 2021

Is the event open to the entire student body? *

Yes

No

Has your group submitted a funding proposal before? *

Yes

No

If yes, when?

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Describe the nature of your project (Target population, number of students involved, length of project, etc.) *

The Resident Assistances of 2020-2021, 40 students total, gifts would be given on May 6th

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What do you hope to achieve with this project? *

The Residence Life team proposes that a Carhartt Beanie with the Residence Life logo of "Live. Love. Learn." be purchased for each RA as a token of thanks and be presented to them as an End of the Year gift. This gift will take precedence over traditional gifts of gratitude, eliminating the need for the department to make multiple gift purchases. It will also act as a kind commemorator for a strenuous, but rewarding year of work. This single gift would encompass the unique and supportive nature of this team and emphasize the important work they have accomplished.

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How much money are you requesting from WCSA? Please provide an itemized budget (item, price, and total amount). *

The 40 Beanies (\$17 each) along with the logo will cost around \$700 total. Although the cost of the beanies may be larger than traditional End of the Year gifts (\$300 on average), these items will be the only gift purchases for the RAs. We are asking for \$400 to help fund the additional cost of the Beanies past what traditional EOY gifts cost.

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How does your project relate to the mission of the college and WCSA? (Mission statements are at the top of this form) *

The RA team of 2020-2021 has contributed immense emotional and physical energy to supporting the campus during COVID-19. As this significant and unparalleled academic year comes to a close, the Residence Life team would like to provide the RAs with an equally significant gift to demonstrate our immense gratitude for serving in such a difficult time. We would like to ask WCSA consider help fund these as well as possibly E-Team. Residence Life is also willing to pay for these, but would love to give these Beanies as a gift from the community so that the RAs may experience a sendoff befitting of their work.

Payment Logistics (provide who to pay and the account #) *

Residence Life, account number: 11-50200-54016

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Google Forms